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| **MONTCALM CARE NETWORK PROCEDURE 611 North State Street, Stanton, MI 48888**  |
| SUBJECT: Universal/Standard Precautions  | Section: 10700D  |
| Effective Date: December 22, 2004  | Revised Date: April 28, 2021  |

In efforts to reduce and prevent the spread of infectious diseases, Montcalm Care Network will follow Universal/Standard Precautions. All contact or potential contact with blood or body fluids should be treated as known to be infectious for HIV, HBV and other blood borne pathogens. Universal/Standard Precautions Guidelines:

1. Handwashing
	* Hands should be washed before, after, and between contact with persons and after touching intimate objects likely to be contaminated by blood and body fluids.
	* Hands should be washed after removing gloves.
	* Hands should be washed if contaminated with blood or body fluids as soon as possible.
	* Hands should be washed for no less than 20 seconds under running water with soap using vigorous mechanical friction.
	* When handwashing facilities with soap dispensers are not available, an alcohol based antiseptic hand cleaner can be used. When this is used, hands should be washed with soap and water as soon as feasible.
2. Gloves
	* Wear gloves whenever there is the potential for contact with blood, body fluids, secretions, excretions, or other contaminated items.
	* Gloves must be of appropriate material, usually intact latex or vinyl, of appropriate quality and size for the procedures performed.
	* Disposable (single-use) gloves should never be washed and reused.
	* Gloves should be replaced if they are peeling, cracked, or discolored, or if they have punctures, tears, or other evidence of deterioration.
	* Wearing gloves does not replace the need for handwashing, because gloves may have small, inapparent defects or may be torn during use, and hands can become contaminated during removal of gloves.
3. Cleaning Spills of Blood or Body Fluids
	* Gloves should be worn to clean spills of blood or body fluids.
	* Visible blood or body fluid should first be removed with an absorbent disposable material. The area should then be decontaminated with a disinfectant and allowed to air dry.
4. Environmental Cleaning
	* Work areas are cleaned on a routine basis with disinfection of environmental surfaces (desk, phones, counters, etc.).
	* Staff is responsible for cleaning of personal offices if the cleaning crew is not provided access.