

MONTCALM CARE NETWORK
611 North State Street
Stanton, MI 48888
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board was held on May 24, 2022 at Montcalm Care Network, 611 North State Street, Stanton, Michigan 48888.

Chairperson John Johansen called the meeting to order at 6:32 p.m.

ROLL CALL

Members Present: Kathy Bresnahan, Eva Cairns, Jeanne Hamilton, Pam Hillier, John Johansen, Kurt Peasley, Kelly Porter

Absent: Chris Johnston, Betty Kellenberger, Kathy Lobert, Amanda Shaffer, Joshua Stump

Others Present: Sally Culey, Julianna Kozara, Tammy Warner, Jim Wise

MEETING AGENDA

Kurt Peasley MOVE TO APPROVE THE AGENDA FOR MAY 24, 2022 AS
Kelly Porter PROPOSED.
Motion carried.

PRIOR MEETING MINUTES

Kelly Porter MOVE TO APPROVE THE MINUTES OF APRIL 26, 2022 AS
Kurt Peasley PROPOSED.
Motion carried.

PUBLIC COMMENT

None

STRATEGIC PLANNING DISCUSSION

A draft strategic plan document was reviewed and discussed. Input was being obtained from staff, persons served and the board.

CONSENT AGENDA

Kelly Porter MOVE TO APPROVE THE MAY 24, 2022 CONSENT AGENDA
Eva Cairns AS PROPOSED.
Motion carried.

CHAIRPERSON' S REPORT

The Nominating Committee met to review nominations for the 2022 Community Excellence Award.

Kelly Porter MOVE TO APPROVE CENTRAL MONTCALM SCHOOLS (MARTY
Kurt Peasley JAMES AND MANDY MCLAUGHLIN) AS THE 2022
 COMMUNITY EXCELLENCE AWARD RECIPIENT.
Motion carried.

DIRECTOR' S REPORT

Kelly Porter MOVE TO APPROVE THE DIRECTOR' S REPORT AS
Eva Cairns PRESENTED.
Motion carried.

ONGOING ISSUES

Tammy Warner reviewed ongoing issues at the state, regional and local level.

POLICY ISSUES

Kurt Peasley MOVE TO APPROVE CHANGES TO POLICIES #3120, 5000,
Kelly Porter 8901, 8928, 11110, 11700, 11951, 11954, 11957,
 AS PROPOSED.
Motion carried.

Kurt Peasley MOVE TO CERTIFY THE ADMINISTRATIVE STAFF AND
Kelly Porter SUBJECT MATTER EXPERTS HAVE REVIEWED THE ENTIRE
 POLICY AND PROCEDURE MANUAL AND APPROPRIATE
 UPDATES HAVE BEEN MADE, THEREBY COMPLETING THE
 ANNUAL REVIEW FOR 2022.
Motion carried.

PROGRAM ISSUES

Jeanne Hamilton MOVE TO APPROVE A CONTRACT WITH HARBOR POINT
Pam Hillier EAST WITH A COST NOT TO EXCEED \$71,381 FROM MAY
 24, 2022 TO SEPTEMBER 30, 2022.
Motion carried.

Pam Hillier MOVE TO APPROVE A CONTRACT WITH NEW HAVEN
Eva Cairns ASSISTED LIVING AFC WITH A COST NOT TO EXCEED
 \$50,000 FROM MAY 24, 2022 TO SEPTEMBER 30, 2022.
Motion carried.

Pam Hillier MOVE TO APPROVE THE HOWARD CITY OFFICE LEASE TO
Kathy Lobert EXPIRE ON SEPTEMBER 30, 2022.
Motion carried.

PERSONNEL ISSUES

Kurt Peasley
Kathy Lobert

MOVE TO APPROVE THE HUMAN RESOURCES MANAGER JOB DESCRIPTION AND TO ADD AN ADDITIONAL \$53,080 TO THE CURRENT YEAR BUDGET TO FUND AN ADDITIONAL 2.0 FTES.

Motion carried.

FINANCIAL ISSUES

Kelly Porter
Kathy Lobert

MOVE TO ACCEPT THE FY21 COMPLIANCE AUDIT AS PRESENTED.

Motion carried.

Kelly Porter
Kathy Lobert

MOVE TO APPROVE THE FY21 CMHSP AMENDMENT #1 AS PROVIDED IN EGRAMS AND APPROVE SIGNATURES.

Motion carried.

Kathy Lobert
Kelly Porter

MOVE TO APPROVE AN EXTENSION OF THE BALDWIN OFFICE LEASE THROUGH SEPTEMBER 30, 2025 AT A RATE OF \$2500 PER MONTH.

Motion carried.

LEGAL ISSUES

None

OLD BUSINESS

None

NEXT MONTH AGENDA ITEMS

None

ADJOURN

Meeting adjourned at 7:07 p.m.

Respectfully submitted,

Tammy Warner
Recording Secretary

Kelly Porter
Board Secretary/Treasurer