

MONTCALM CARE NETWORK  
611 North State Street  
Stanton, MI 48888  
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board was held on March 22, 2022 at Montcalm Care Network, 611 North State Street, Stanton, Michigan 48888.

Chairperson John Johansen called the meeting to order at 6:32 p.m.

**ROLL CALL**

Members Present: Kathy Bresnahan, Eva Cairns, Jeanne Hamilton (Zoom), Pam Hillier, John Johansen, Chris Johnston, Betty Kellenberger (Zoom), Kathy Lobert (Zoom), Kurt Peasley, Kelly Porter, Amanda Shaffer, Josh Stump

Absent: None

Others Present: Sally Culey, Julianna Kozara, Tammy Warner, Jim Wise

**MEETING AGENDA**

Kurt Peasley                      MOVE TO APPROVE THE AGENDA FOR MARCH 22, 2022 AS  
Chris Johnston                  PROPOSED.  
Motion carried.

**PRIOR MEETING MINUTES**

Josh Stump                        MOVE TO APPROVE THE MINUTES OF JANUARY 25, 2022  
Kelly Porter                       AS PROPOSED.  
Motion carried.

**PUBLIC COMMENT**

Kurt Peasley expressed appreciation for the work of the 31N team.

**DISCUSSION**

Amanda Shaffer shared about an incidence of a CMHA advisory meeting being hacked and violent/offensive content displayed before the Zoom meeting could be shut down. The board discussed current safeguards and identified the need for immediate debriefing should this ever occur.

**CONSENT AGENDA**

Kurt Peasley  
Kelly Porter

MOVE TO APPROVE THE MARCH 22, 2022 CONSENT AGENDA AS PROPOSED.  
Motion carried.

**CHAIRPERSON'S REPORT**

None

**DIRECTOR'S REPORT**

Amanda Shaffer  
Kurt Peasley

MOVE TO APPROVE THE DIRECTOR'S REPORT AS PRESENTED.  
Motion carried.

**ONGOING ISSUES**

Tammy Warner reviewed ongoing issues at the state, regional and local level.

**POLICY ISSUES**

None

**PROGRAM ISSUES**

Amanda Shaffer  
Chris Johnston

MOVE TO APPROVE A CONTRACT WITH HARBOR OAKS PSYCHIATRIC HOSPITAL WITH A COST NOT TO EXCEED \$50,000 FROM FEBRUARY 22, 2022 THROUGH SEPTEMBER 30, 2022.  
Motion carried.

Chris Johnston  
Amanda Shaffer

MOVE TO APPROVE A CONTRACT WITH HOPE NETWORK INDIGO HOUSE WITH A COST NOT TO EXCEED \$151,000 FROM FEBRUARY 22, 2022 THROUGH SEPTEMBER 30, 2022.  
Motion carried.

Pam Hillier  
Chris Johnston

MOVE TO APPROVE A CONTRACT WITH HOUSE OF PEACE BIG RAPIDS WITH A COST NOT TO EXCEED \$45,000 FROM FEBRUARY 22, 2022 THROUGH SEPTEMBER 30, 2022.  
Motion carried.

Amanda Shaffer  
Chris Johnston

MOVE TO APPROVE MID-YEAR FY22 CONTRACT ADJUSTMENTS AS PROPOSED TOTALING AN ADDITIONAL \$395,000.  
Motion carried.

**PERSONNEL ISSUES**

Josh Stump  
Kurt Peasley

MOVE TO APPROVE REVISIONS TO POLICY #7245 AS PROPOSED.  
Motion carried.

**FINANCIAL ISSUES**

Kelly Porter  
Kurt Peasley

MOVE TO APPROVE THE CERTIFICATE OF DEPOSIT PLAN REPORT AS PRESENTED.  
Motion carried.

Kathy Lobert  
Kelly Porter

MOVE TO APPROVE FUNDING FOR TWO ADDITIONAL 1.0 FTE CARE SPECIALIST POSITIONS AT A PAY GRADE 8 AND AN ESTIMATED FY22 COST OF \$151,687.  
Motion carried.

Kathy Lobert  
Kelly Porter

MOVE TO APPROVE FUNDING FOR TWO ADDITIONAL 0.6 FTE SUPPORT COORDINATOR ASSISTANT POSITIONS AT AN ESTIMATED FY22 COST OF \$25,793.  
Motion carried.

Kelly Porter  
Amanda Shaffer

MOVE TO APPROVE THE PURCHASE OF A VAN WITH REAR-LIFT FROM MOBILITY WORKS AT A COST NOT TO EXCEED \$68,980.  
Motion carried.

Kelly Porter  
Josh Stump

MOVE TO APPROVE THE AMENDED CAPITAL BUDGET FOR FY22 TO SHOW AN INCREASE OF \$71,000 TO TOTAL ACQUISITION COSTS BRINGING THE TOTAL AMOUNT TO \$299,000. OF THIS AMOUNT, DEPRECIATION IN THE CURRENT YEAR WILL BE \$43,083 AND \$255,917 IN SUBSEQUENT YEARS THROUGH 2026. DEPRECIATION ON ACQUISITIONS FROM PREVIOUS YEARS WOULD BE \$70,060 IN FY22 AND THE BALANCE OF \$85,075 TO BE DEPRECIATED FOR SUBSEQUENT YEARS THROUGH FY31.  
Motion carried.

**LEGAL ISSUES**

None

**OLD BUSINESS**

None

**NEXT MONTH AGENDA ITEMS**

None

**ADJOURN**

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Tammy Warner  
Recording Secretary

---

Kelly Porter  
Board Secretary/Treasurer