

MONTCALM CARE NETWORK  
611 North State Street  
Stanton, MI 48888  
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board of Directors was held via Zoom (video conference) on January 26, 2021 due to COVID19. The public was provided access to the meeting via a link on the MCN website along with the Agenda and contact information for Board members.

Chairperson John Johansen called the meeting to order at 6:35 p.m.

**ROLL CALL**

Members Present: Eva Cairns, Pam Hillier, John Johansen, Chris Johnston, Betty Kellenberger, Kelly Porter, Kurt Peasley, Amanda Shaffer, Brandon Stowell, Josh Stump

Absent: Kathy Lobert

Others Present: Sally Culey, Julianna Kozara, Tammy Warner, Jim Wise

**WELCOME & INTRODUCTIONS**

Welcome to new Board Members, Commissioner Brandon Stowell and Commissioner Chris Johnston. Introductions were provided.

**MEETING AGENDA**

Josh Stump                      MOVE TO APPROVE THE AGENDA FOR JANUARY 26, 2021  
Kurt Peasley                    AS PROPOSED.  
Motion carried.

**PRIOR MEETING MINUTES**

Kelly Porter                    MOVE TO APPROVE THE MINUTES OF DECEMBER 15, 2020  
Amanda Shaffer                AS CORRECTED TO NOTE ON PAGE 1 EVA CAIRNS ALSO  
HAD PERFECT ATTENDANCE IN 2020.  
Motion carried.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

Kelly Porter                      MOVE TO APPROVE THE JANUARY 26, 2021 CONSENT  
Kurt Peasley                    AGENDA AS PROPOSED.  
Motion carried.

**CHAIRPERSON'S REPORT**

Kelly Porter, Josh Stump and Amanda Shaffer were appointed to be the Nominating Committee for selection of the 2021 Community Excellence Award recipient.

Kurt Peasley, Kelly Porter, Jim Wise and Tammy Warner were reappointed as the Pension Committee for 2021.

Amanda Shaffer, Eva Cairns, Kathy Lobert and Pam Hillier were appointed to be 2021 CMHA delegates for conferences and committees.

Committees were appointed as follows:

Finance	Personnel	Program
Kelly Porter, Chair	Josh Stump, Chair	Betty Kellenberger, Chair
Kathy Lobert	Kurt Peasley	Pam Hillier
Brandon Stowell	Eva Cairns	Amanda Shaffer
		Chris Johnston

Betty Kellenberger    MOVE TO APPROVE BOARD MEETING SCHEDULE FOR 2021  
Amanda Shaffer      AS PROPOSED.  
Motion carried.

Kelly Porter                    MOVE TO APPROVE THE BOARD CALENDAR OF EVENTS FOR  
Kurt Peasley                  2021 AS PROPOSED.  
Motion carried.

**DIRECTOR'S REPORT**

Josh Stump                      MOVE TO APPROVE THE DIRECTOR'S REPORT AS  
Betty Kellenberger         PRESENTED.  
Motion carried.

**ONGOING ISSUES**

Tammy Warner reviewed ongoing issues at the state, regional and local level.

**POLICY ISSUES**

None

## **PROGRAM ISSUES**

Betty Kellenberger    MOVE TO APPROVE A CONTRACT WITH APPLIED  
Amanda Shaffer       BEHAVIORAL SCIENCE INSTITUTION FOR A TOTAL NOT  
TO EXCEED \$50,000 FROM JANUARY 26, 2021 TO  
SEPTEMBER 30, 2021.  
Motion carried.

Betty Kellenberger    MOVE TO APPROVE A CONTRACT WITH BEACON  
Amanda Shaffer       SPECIALIZED LIVING FOR A TOTAL NOT TO EXCEED  
\$110,000 FROM JANUARY 26, 2021 TO SEPTEMBER 30,  
2021.  
Motion carried.

Betty Kellenberger    MOVE TO APPROVE A CONTRACT WITH DEAF AND HARD OF  
Brandon Stowell       HEARING SERVICES FOR A TOTAL NOT TO EXCEED  
\$15,000 FROM JANUARY 1, 2021 TO SEPTEMBER 30,  
2021.  
Motion carried.

Betty Kellenberger    MOVE TO APPROVE A CONTRACT WITH ELEVATED AFC FOR  
Amanda Shaffer       A TOTAL NOT TO EXCEED \$10,000 FROM JANUARY 26,  
2021 TO SEPTEMBER 30, 2021.  
Motion carried.

Betty Kellenberger    MOVE TO APPROVE THE QUALITY ASSESSMENT AND  
Amanda Shaffer       PERFORMANCE IMPROVEMENT PROGRAM EVALUATION FOR  
2021 AND PROGRAM PLAN FOR 2021 AS PROPOSED.  
Motion carried.

Julianna Kozara, Clinical Director, provided an update on changes in service delivery during COVID19.

## **PERSONNEL ISSUES**

Josh Stump                MOVE TO APPROVE PRIVILEGES FOR CHERYL BAXTER-  
Brandon Stowell         BRUNO, MELISSA MACLAREN AND WENDY ZANK FOR TWO  
YEARS ENDING JANUARY 31, 2023.  
Motion carried.

Tammy Warner, Executive Director, provided an update on staffing changes due to COVID19.

## **FINANCIAL ISSUES**

Jim Wise, Finance Director, provided an update on financial changes due to COVID19.

**LEGAL ISSUES**

None

**OLD BUSINESS**

None

**NEXT MONTH AGENDA ITEMS**

None

**ADJOURN**

Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Tammy Warner  
Recording Secretary

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Kelly Porter  
Board Secretary/Treasurer