



Community Electronic Health Record



www.mycehr.com

Community Electronic Health Record or CEHR is a quick and convenient way to view your current Montcalm Care Network records such as current medication list, contact information and history of services. It allows the opportunity to send and receive non-emergency messages to your primary clinician, request records to be sent electronically, and sign your documents electronically.

Accessing your Electronic Health Record:

New Users: Create an account:

- MCN will give you a Case Number and Personal ID Number (PIN)
- Click "Get Started"
- Fill out each section and click "Create Account"

Returning Users:

- Click "Log In"
- Enter User Name and Password

Helpful Buttons:



Click to get answers to questions on how to use CEHR.



Click to go to the main menu.



Click to end your session. Always logout after each session.



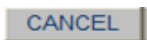
Click to go back one screen.



Click calendar to find a date quickly.

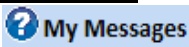

"*"

Asterisks: Information must be entered.



New information will not be saved and you will leave the screen.

Receive Messages:


- Click  in the Main Menu.
- My Message screen will appear. You will see messages you have received here.
- Click **Reply** to respond to the message.
- Type your message and click 

Send Messages:

- Click  for the Send a Message screen.
- Type your message and click 




NEVER SEND EMERGENCY MESSAGES IN CEHR

My Home	Welcome page and another way to access the portal links.
My Personal Information	Your contact information and emergency contacts we have on file for you. Let us know if they need to be updated. My Messages: send & receive non-emergency electronic messages with MCN staff, and request medication refills.
My Health Record	View your allergies, diagnosis, electronic lab results, current medications, & vitals. Request documents from MCN and have them posted here for your easy reference AND sign them electronically!
My Appointments	See your upcoming appointments. Call 989-831-7520 to cancel or reschedule your appointment if needed.
Upload Documentation	Send us a file or documents you want to share with us.
Resources	Information on Assistance Programs, Community Resources, Health & Wellness, and information about Your Rights receiving Mental Health services.
My Account	Update your login information, change your password, add another agency so you can see your health record with them, and view who has seen your CEHR health record, when and what was viewed.








 **help**

My Home

My Personal Information

-  [Contact Information](#)
-  [Emergency Contacts](#)
-  [My Messages](#)

My Health Record





-  [Allergies](#)
-  [Continuity of Care](#)
-  [Diagnosis](#)
-  [Documents](#)
-  [Lab Test Results](#)
-  [Medications](#)
-  [Vitals](#)

My Appointments

Upload Documentation

Resources

My Account

-  [Change Account Info](#)
-  [Change Password](#)
-  [Health Facilities](#)
-  [Access History](#)

Additional Resources

Michigan Department of Health & Human Services

**609 N State St
Stanton MI 48884
989-831-8400**

Social Security Administration

Toll-Free: 1-800-772-1213

Montcalm Care Network

**611 N State St
Stanton MI 48888**

Office: 989-831-7520

Fax: 989-831-7578

montcalmcare.net