

MONTCALM CARE NETWORK
611 North State Street
Stanton, MI 48888
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board was held via video conference on September 22, 2020 at Montcalm Care Network, 611 North State Street, Stanton, Michigan 48888.

Chairperson John Johansen called the meeting to order at 6:30 p.m.

ROLL CALL

Members Present: Eva Cairns, John Johansen, Pam Hillier, Betty Kellenberger, Phil Kohn, Kelly Porter, Kathy Lobert, Kurt Peasley, Amanda Shaffer, Josh Stump

Absent: Lisa Zunk

Others Present: Sally Culey, Tammy Warner, Jim Wise

APPROVAL OF THE AGENDA

Kurt Peasley MOVE TO APPROVE THE AGENDA FOR SEPTEMBER 22, 2020
Josh Stump AS REVISED TO INCLUDE AN ADDITIONAL ITEM UNDER
 FINANCE COMMITTEE.
Motion carried.

MINUTES OF PREVIOUS MEETINGS

Kathy Lobert MOVE TO APPROVE THE MINUTES OF AUGUST 25, 2020 AS
Kelly Porter CORRECTED TO REFLECT SALLY CULEY WAS NOT IN
 ATTENDANCE.
Motion carried.

PUBLIC COMMENTS

None

DATA PRESENTATION

Data from a telehealth survey conducted by West Michigan CMH was reviewed and discussed.

CONSENT AGENDA

Kelly Porter MOVE TO APPROVE THE SEPTEMBER 22, 2020 CONSENT
Amanda Shaffer AGENDA AS PRESENTED.
Motion carried.

DIRECTOR'S REPORT

Kathy Lobert
Kurt Peasley

MOVE TO APPROVE THE DIRECTOR'S REPORT AS PRESENTED.
Motion carried.

CHAIRPERSON'S REPORT

Legislative Updates are now virtual and open to the community.

ONGOING ISSUES

Tammy Warner reviewed ongoing issues at the state, regional and local level.

POLICY ISSUES

None

PROGRAM ISSUES

Julianna Kozara, Clinical Director, gave an update on changes in service delivery related to COVID19.

PERSONNEL ISSUES

Kurt Peasley
Josh Stump

MOVE TO APPROVE FOR THE BOARD CHAIR TO SIGN THE DIRECTOR'S CONTRACT EXTENSION AS NEGOTIATED BY THE PERSONNEL COMMITTEE.
Motion carried.

Tammy Warner, Executive Director, gave an update on changes in staffing related to COVID19.

FINANCE ISSUES

Kelly Porter
Kathy Lobert

MOVE TO APPROVE THE REVISED OPERATIONS BUDGET FOR FISCAL YEAR 2020 TO SHOW TOTAL REVENUES OF \$22,236,890 AND TOTAL EXPENDITURES OF \$22,213,091 WITH A SURPLUS OF REVENUES OVER EXPENDITURES OF \$113,799.
Motion carried.

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Kelly Porter
Kathy Lobert

MOVE TO APPROVE THE REVISED CAPITAL BUDGET FOR FISCAL YEAR 2020 TO SHOW TOTAL ACQUISITION COSTS OF \$14,093 WITH \$235 CURRENT AND \$13,858 FUTURE YEARS DEPRECIATION. DEPRECIATION ON ACQUISITIONS FROM PREVIOUS YEARS WOULD BE \$91,631 IN FISCAL YEAR 2020 AND THE BALANCE OF \$216,581 TO BE DEPRECIATED FOR SUBSEQUENT YEARS THROUGH FISCAL YEAR 2031.

Motion carried.

Kelly Porter
Kathy Lobert

MOVE TO APPROVE THE OPERATIONS BUDGET FOR FISCAL YEAR 2021 TO SHOW TOTAL REVENUES OF \$22,935,413 AND TOTAL EXPENDITURES OF \$22,863,076 WITH A SURPLUS OF REVENUES OVER EXPENDITURES OF \$72,337.

Motion carried.

Kathy Lobert
Kelly Porter

MOVE TO APPROVE THE CAPITAL BUDGET FOR FISCAL YEAR 2021 TO SHOW TOTAL ACQUISITION COSTS OF \$75,500 WITH \$25,167 CURRENT AND \$50,333 FUTURE YEARS DEPRECIATION. DEPRECIATION ON ACQUISITIONS FROM PREVIOUS YEARS WOULD BE \$81,002 IN FISCAL YEAR 2021 AND THE BALANCE OF \$155,036 TO BE DEPRECIATED FOR SUBSEQUENT YEARS THROUGH FISCAL YEAR 2031.

Motion carried.

Kathy Lobert
Kelly Porter

MOVE TO APPROVE THE APPOINTMENT OF JAMES R. WISE AS OFFICER DELEGATE AND TAMMY J. WARNER AS OFFICER ALTERNATE TO SERVE AT THE 2020 MERS ANNUAL RETIREMENT CONFERENCE.

Motion carried.

Kurt Peasley
Kelly Porter

MOVE TO APPROVE A MAXIMUM BUDGET OF \$75,000 FOR OFFICE RECONFIGURATIONS AT THE STANTON BUILDING.

Motion carried.

Josh Stump
Amanda Shaffer

MOVE TO APPROVE A FIVE-YEAR LEASE FOR OFFICE SPACE IN GREENVILLE IN AN AMOUNT NOT TO EXCEED \$141,000 FOR THE TERM OF THE LEASE.

Motion carried.

Jim Wise, Finance Director, gave an update on changes in finances during COVID19.

LEGAL ISSUES

None

OLD BUSINESS

None

NEXT MONTH AGENDA ITEMS

None

ADJOURN

Meeting adjourned at 7:32 p.m.

Respectfully submitted,

Tammy Warner
Recording Secretary

Kelly Porter
Board Secretary/Treasurer