

MONTCALM CARE NETWORK  
611 North State Street  
Stanton, MI 48888  
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board was held via video conference on May 19, 2020 at Montcalm Care Network, 611 North State Street, Stanton, Michigan 48888.

Chairperson John Johansen called the meeting to order at 6:36 p.m.

**ROLL CALL**

Members Present: Eva Cairns, Pam Hillier, John Johansen, Betty Kellenberger, Kelly Porter, Kathy Lobert, Kurt Peasley, Amanda Shaffer, Josh Stump, Lisa Zunk

Absent: Lorna Grassley, Phil Kohn

Others Present: Sally Culey, Julianna Kozara, Tammy Warner, Jim Wise, Adam Stevens

**APPROVAL OF THE AGENDA**

Kathy Lobert                    MOVE TO APPROVE THE AGENDA FOR MAY 19, 2020.  
Kelly Porter                    Motion carried.

**MINUTES OF PREVIOUS MEETINGS**

Kathy Lobert                    MOVE TO APPROVE THE MINUTES OF APRIL 28, 2020  
Amanda Shaffer                WITH A CORRECTION TO ADD LISA ZUNK AS PRESENT.  
Motion carried.

**PUBLIC COMMENTS**

None

**REGIONAL SERVICE USE DATA PRESENTATION**

Adam Stevens, MCN Data & Research Analyst, presented on regional service use data for Medicaid and Healthy Michigan funded services.

**CONSENT AGENDA**

Kurt Peasley                    MOVE TO APPROVE THE MAY 19, 2020 CONSENT AGENDA.  
Josh Stump                      Motion carried.

**DIRECTOR'S REPORT**

Kurt Peasley                    MOVE TO APPROVE THE DIRECTOR'S REPORT.  
Kelly Porter                    Motion carried.

**CHAIRPERSON'S REPORT**

None

**ONGOING ISSUES**

Tammy Warner reviewed ongoing issues at the state, regional and local level.

**POLICY ISSUES**

None

**PROGRAM ISSUES**

Betty Kellenberger    MOVE TO APPROVE THE CONTRACT WITH TURNING LEAF  
Amanda Shaffer        VICKSBURG AFC WITH A TOTAL NOT TO EXCEED  
                                  \$69,000 FROM APRIL 17, 2020 TO SEPTEMBER 30,  
                                  2020.  
Motion carried.

Betty Kellenberger    MOVE TO APPROVE THE STRATEGIC PLAN QUARTERLY  
Kathy Lobert            STATUS REPORT FOR MAY 2020 AS PRESENTED.  
Motion carried.

Julianna Kozara, Clinical Director, gave an overview of the changes in service delivery related to COVID19.

**PERSONNEL ISSUES**

Kelly Porter                MOVE TO AFFIRM THE USE OF EMERGENCY PAID SICK  
Betty Kellenberger        LEAVE AND EXPANDED LEAVE REQUIRED UNDER THE CARES  
                                  ACT AS PROVIDED IN PROCEDURE 4551A.  
Motion carried.

Tammy Warner, Executive Director, gave an overview of voluntary furloughs, reduction in paid admin time and considerations for hazard pay.

**FINANCE ISSUES**

Jim Wise, Finance Director, gave an overview of current finances during COVID19.

**LEGAL ISSUES**

None

**OLD BUSINESS**

None

**NEXT MONTH AGENDA ITEMS**

None

**ADJOURN**

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Tammy Warner  
Recording Secretary

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Kelly Porter  
Board Secretary/Treasurer