

MONTCALM CARE NETWORK  
611 North State Street  
Stanton, MI 48888  
(989) 831-7520

The monthly meeting of the Montcalm Care Network Board was held via tele/video conference on April 28, 2020 at Montcalm Care Network, 611 North State Street, Stanton, Michigan 48888.

Chairperson John Johansen called the meeting to order at 6:33 p.m.

**ROLL CALL**

Members Present: Eva Cairns, Pam Hillier, John Johansen, Betty Kellenberger, Phil Kohn, Kelly Porter, Kathy Lobert, Kurt Peasley, Amanda Shaffer, Josh Stump

Absent: Lorna Grassley, Lisa Zunk

Others Present: Sally Culey, Julianna Kozara, Tammy Warner, Jim Wise, Bill Hirschman

**APPROVAL OF THE AGENDA**

Kurt Peasley                    MOVE TO APPROVE THE AGENDA FOR APRIL 28, 2020.  
Kelly Porter                    Motion carried.

**MINUTES OF PREVIOUS MEETINGS**

Kathy Lobert                    MOVE TO APPROVE THE MINUTES OF FEBRUARY 25, 2020.  
Kelly Porter                    Motion carried.

**PUBLIC COMMENTS**

None

**FINANCIAL AUDIT PRESENTATION**

Bill Hirschmann, Roslund & Prestage, presented the financial audit findings for FY2019.

**CONSENT AGENDA**

Kelly Porter                    MOVE TO APPROVE THE APRIL 28, 2020 CONSENT  
Amanda Shaffer                AGENDA.  
Motion carried.

**DIRECTOR'S REPORT**

Kathy Lobert                    MOVE TO APPROVE THE DIRECTOR'S REPORT.  
Amanda Shaffer                Motion carried.

**CHAIRPERSON'S REPORT**

John Johansen thanked MCN staff for their tremendous efforts in keeping services going and ensuring people continue to get the care they need during COVID.

**ONGOING ISSUES**

Tammy Warner reviewed ongoing issues at the state, regional and local level.

**POLICY ISSUES**

Annual policy review has been postponed until post-COVID19.

**PROGRAM ISSUES**

Amanda Shaffer                MOVE TO AMEND CONTRACTS FOR THE PERIOD OF  
Kurt Peasley                    4/28/20 - 9/30/20 AS FOLLOWS: BHT&D GUSCO FOR  
AN ADDITIONAL \$10,000 AND TOTAL NOT TO EXCEED  
\$250,065; FRESH START AFC FOR AN ADDITIONAL  
\$35,000 AND TOTAL NOT TO EXCEED \$215,000; AND,  
HART'S HAVEN AFC FOR AN ADDITIONAL \$15,000 AND  
TOTAL NOT TO EXCEED \$165,000.  
Motion carried.

Josh Stump                      MOVE TO APPROVE NEW CONTRACTS AS FOLLOWS:  
Kelly Porter                    AMAZING GRACE AFC FOR 4/1-9/30/20 AT A COST NOT  
TO EXCEED \$2,600; AUTISM OF AMERICA FOR 3/10-  
9/30/20 AT A COST NOT TO EXCEED \$75,000; AND,  
PAMELA DWYER OT, FOR 3/1-9/30/20 AT A COST NOT  
TO EXCEED \$10,000.  
Motion carried.

Julianna Kozara, Clinical Director, gave an overview of the changes in service delivery related to COVID19.

**PERSONNEL ISSUES**

Kelly Porter                    MOVE TO AFFIRM THE USE OF EMERGENCY PAID SICK  
Betty Kellenberger            LEAVE AND EXPANDED LEAVE REQUIRED UNDER THE CARES  
ACT AS PROVIDED IN PROCEDURE 4551A.  
Motion carried.

Tammy Warner, Executive Director, gave an overview of the use of paid admin leave at the onset of COVID19, the lack of guidance from the State as to how these costs would be covered and the need to make changes in order to not run into a local fund deficit.

**FINANCE ISSUES**

Josh Stump  
Kelly Porter

MOVE TO APPROVE THE FY2019 FINANCIAL AUDIT  
REPORT AS PRESENTED.  
Motion carried.

**LEGAL ISSUES**

None

**OLD BUSINESS**

None

**NEXT MONTH AGENDA ITEMS**

None

**ADJOURN**

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Tammy Warner  
Recording Secretary

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Kelly Porter  
Board Secretary/Treasurer